

Bluemont Fair  
PO Box 217  
Bluemont VA 20135  
bluemontfair.org

## 2017 Food Vendor Application

Please read the [2017 Food Vendor Information Sheet](#) before completing the application.

Business Name\*: \_\_\_\_\_

Contact Name\*: \_\_\_\_\_

Address\*: \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Phone\*: Home \_\_\_\_\_ Cell \_\_\_\_\_

Email\*: \_\_\_\_\_

Website: \_\_\_\_\_

Setup Date and Time\* \_\_\_\_\_

**Vendor Category:** Please see instructions for definitions and fees.

- Food Concessionaire
- Specialty Foods

**Service Type:**

- Tent and table
- Food Truck with or without table
- Other \_\_\_\_\_

**Equipment:** Please check all that apply.

- Generator (must be quiet)
- Tables and chairs for customers
- Open- air grill

**Menu Items** including drinks. Please list or attach a separate page. Also indicate any items that consist primarily of foods grown or raised within a 125-mile radius of Loudoun County.

Item	Local Y or N

**Preferred Location:** Please see the enclosed map and indicate which of the areas marked in red you would like to be located in. Returning vendors may also indicate, “Where I was last year” or “WIWLY” as a choice.

1<sup>st</sup> Choice \_\_\_\_\_ 2nd Choice \_\_\_\_\_

**Health Department Fees and Regulations:** Please read the enclosed Temporary Food Guidelines and Information Packet. All vendors serving prepared foods are required by the county to be in compliance with their regulations and submit a Temporary Food Permit Application. Specialty Food vendors selling items that are regulated by the Virginia Department of Agriculture or the United States Department of Agriculture or those specifically exempted from VDACS inspection are no longer required to obtain a LCHD permit. If you are exempt from LCHD food regulations please provide a statement that includes the date of your last USDA/VDACS inspection or exemption report. Sampling of any items that are prepared with a utensil such as a knife or spoon or the use of non-bottled water still require adherence to the hygiene practices outlined in the Temporary Food Guidelines Information Packet.

**Proof of Payment:** All applications must include one of the following.

- Copy of receipt showing payment to a VA county or city health department in the 2017 calendar year.
- Copy of license for mobile food or permanent restaurant operation in VA.
- Check for \$40.00 made payable to VDH.
- Signed statement that you are fee-exempt as a church or scouting organization.
- Signed statement that you are not serving any foods or samples that are subject to county regulation. Please include the date of last USDA/VDACS inspection or exemption.

**Do not send your Health Department Temporary Food Applications and Proof of Payment to Leesburg. Enclose them with your Food Vendor Application, as the fair must submit them as a group.**

**Vendor Fees:** Please read the information sheet to determine if you have calculated the fee appropriately.

What is the total length of your mobile food unit (to include tongue) or your tent? \_\_\_\_\_ Ft.

All spaces are 12' x12' except the BCC Pavilion. If your unit/tent is longer than 12' you must request the appropriate number of extra spaces. I will need \_\_\_\_\_ spaces.

Food Concessionaire: \_\_\_\_\_ spaces x \$150.00 = \$\_\_\_\_\_

Specialty Food: \_\_\_\_\_ space x \$100.00 = \$\_\_\_\_\_

BCC Pavilion: Shed, grills and electric = \$300.00

**Final Checklist:** All items must be included to receive a notice of acceptance.

- 2017 Food Vendor Application (this form)
- Check made out to BCA for vendor fee
- LCHD application for temporary food permit and proof of payment or exemption documentation.

By signing this form you state that you have read and agree to all the terms and conditions in the Food Vendor Application Package for the 2017 Bluemont Fair.

Signature \_\_\_\_\_

- I read the blurb on the instruction sheet and am interested in applying for a reduced fee or free admission for my group because our food is local or will provide an interactive educational experience. I've enclosed a proposal and a request.